

PLACES OF PUBLIC ENTERTAINMENT (POPE)

**Determination for Occupancy Permits under Section 49 of the Building Act
(Checklist for Applicant or Events Coordination Group)**

Please complete the following questions on this form to assist in confirming if the proposed event is or is not a place of public entertainment as defined under the Building Act.

Location of Event:

Date/s of Event:

Type of Event:

▪ Will the event be enclosed or substantially enclosed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
▪ Will admission to the event be gained by payment of money or the giving of other consideration, and which is used for the purpose of public entertainment?	Yes <input type="checkbox"/> No <input type="checkbox"/>
▪ Is the event held in a class 9b (public building) that has a floor area greater than 500m ² ?	Yes <input type="checkbox"/> No <input type="checkbox"/>
▪ Is the event being held in a place (other than a building) having an area greater than 500m ² ?	Yes <input type="checkbox"/> No <input type="checkbox"/>
▪ Will there be any tents, marquees or booths with a floor area greater than 100m ² ?	Yes <input type="checkbox"/> No <input type="checkbox"/>
▪ Will there be any seating stands for more than 20 people?	Yes <input type="checkbox"/> No <input type="checkbox"/>
▪ Will there be any stages or platforms (including sky borders and stage wings) exceeding 150m ² ?	Yes <input type="checkbox"/> No <input type="checkbox"/>
▪ Prefabricated buildings exceeding 100m ² other than ones placed on the ground surface?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Name:

Date:

Signature:

If yes has been indicated on any of the above questions, the Event Applicant will need to contact the City of Ballarat Building Department on 5320 5650 for further instruction.